

CONFLICT OF INTEREST

DISCLOSURE LETTER

Vice President
Name.....

I have received and read the Conflict of Interest Policy for employees.

To the best of my knowledge:

1. _____ I am (or a relative of mine is) affiliated or involved with an organization with which (State name of Organisation) or another (State name of Organisation) organization (hereinafter "(State name of Organisation)") has business dealings.

Name of Entity/ Corporation	Office or Interest in Organization	Approximate Dollar Amount of Business Involved with (state organisation)
_____	_____	_____
_____	_____	_____
_____	_____	_____

2. _____ I am (or a relative of mine is) an employee or board member of, or is otherwise affiliated or involved with, a not-for-profit organization other than (State name of Organisation).

Name of other not-for-profit organization	Relationship
_____	_____
_____	_____
_____	_____

Being affiliated or involved with an organization, as referred to in items 1 and 2 above, includes such things as (but is not limited to): serving as a director, officer, trustee, partner, employee or agent of an organization which contracts (or whose parent or subsidiary contracts) to provide goods or services to (State name of Organisation), or which is another not-for-profit organization; being a

holder of 10 percent or more of the voting power of such a corporation, parent or subsidiary; acting as a consultant to (i) an entity which either receives funds from or contributes money to (State name of Organisation), or (ii) another not-for-profit organization; or having any other direct or indirect relationship or business affiliation with an individual or entity which (i) has business dealings with (State name of Organisation) or to which (State name of Organisation) provides funds or other material benefit, or (ii) is engaged in not-for-profit activity.

3. _____ I have (or a relative of mine has) a financial interest in, or receive(s) remuneration or income from, or am(is) involved in a dispute with, (State name of Organisation) or an entity with which (State name of Organisation) has ministry or financial dealings.

Name of Entity in Which Such Interest Held	Person(s) by Whom Such Interest Held	Nature and Amount of Each Financial Interest, Remuneration or Income
--	--------------------------------------	--

4. _____ I (or a relative of mine) received, during the past twelve months, a gift or loan or other direct or indirect financial benefit from a source with which (State name of Organisation) has ministry or financial dealings.

Name of Source	Item	Approximate Value
----------------	------	-------------------

5. _____ I have no relationships, business affiliations, involvements, associations, positions, financial interests, gifts, loans or other transactions to disclose.

Any other potential conflicts of interest, or any comments you may wish to make on the matters disclosed above should be shown in the space provided below:

Signature

Date

Name (printed or typed)

L:\Legal\Discl-PO.doc

SPECIMEN