**PHYSICAL**

**ORGANIZATION**

**LOGO**

**INVENTORY COUNT**

|  |  |  |  |
| --- | --- | --- | --- |
| **Warehouse:** |  | **Date:** |  |
| **Name of Counter:** |  | | |
| **Signature:** |  | | |
| **Names of Others Counting Today:** | | | |
| **Counter 2 Name:** |  | | |
| **Counter 3 Name:** |  | | |

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | **Qty in Ledger** | **Qty Counted** |
| **Total Number of SKUs/line items:** | |  |  |

**Count Items in Each Stack and Bin**

| **Line #** | **Stock/Bin/SKU Number** | **Qty on Stock/Bin Card** | **Qty Counted** |
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**Compare Ledger Totals to Total Counted**

| **Line #** | **Stock/Bin/SKU Number** | **Qty on Stock/Bin Card** | **Qty Counted** |
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