**Four Wheeled Vehicles – TYPE A SERVICE – Every 10,000KM**

1. Change engine oil and oil filter element
2. Clean oil filter cap and crank case breather
3. Clean air cleaner element and renew air cleaner oil
4. Clean fuel sediment bowl
5. Clean and reset contact breaker points (petrol engine)
6. Clean and reset spark plugs (petrol engine)
7. Lubricate all grease points
8. Check oil levels in:
	1. Gearbox, hub reductions and differentials
	2. Steering swivel joints
	3. Steering box
	4. Fuel injection pump
9. Check fluid levels in:
	1. Brake and clutch master cylinders
	2. Windscreen washer bottle(s)
10. Lubricate with oil-can or grease:
	1. Throttle and accelerator linkages
	2. Door locks and hinges
	3. Bonnet and boot fastenings and locks
11. Check and rectify if necessary:
	1. Battery terminals cleanliness
	2. Battery clamps for tightness
	3. Fan belt tension (DO NOT OVERTIGHTEN)
	4. Engine idling speed
	5. Water and oil leaks
	6. Clutch and brake pedal clearances
	7. Body and spring U-bolts
	8. Tyre pressures and wear
	9. Wheel nuts for tightness
	10. Prop-shaft bolts
	11. Wheel alignment and balancing

Notes:

* Do not overfill oil levels
* Remove oil drips and spills after topping up and lubricating
* Wipe away surplus grease and finger-marks from paintwork and interior

**Four Wheeled Vehicles – TYPE B SERVICE – Every 20,000KM**

Type “A” plus:

1. Replace fuel filters
2. Replace air cleaner element (instead of cleaning)
3. Replace contact breaker points (instead of cleaning and resetting)
4. Lubricate distributor
5. Replace spark plugs (instead of cleaning and resetting)
6. Check fluid levels in:
	1. Battery
	2. Radiator
	3. Check and rectify if necessary:
	4. Suspension bushes
	5. Wheel bearing adjustment
	6. Engine and gearbox mountings
	7. Brake, clutch and fuel pipes
	8. Exhaust fittings for tightness
	9. Reset valve clearances
7. Check brake linings and drums, clean and report if worn

**Four Wheeled Vehicles – TYPE C SERVICE – Every 40,000KM**

Type “B” plus:

1. Clean fuel tank
2. Replace distributor condenser
3. Drain and renew oil in hub reduction gears
4. Drain and renew oil in gearboxes
5. Drain and renew oil in differentials
6. Clean and repack front wheel bearings
7. Tyres and tubes rotation

**Four Wheeled Vehicles – TYPE D SERVICE – Every 60,000KM**

Type “B” plus:

1. Drain and flush engine coolant and renew
2. Renew power steering fluid
3. Drain and renew brake fluid
4. Drain and renew clutch fluid
5. Check condition of tyres and tubes – report if worn
6. Check condition of shock absorbers – report if worn
7. Check condition of wheel bearings – report if worn

**Four Wheeled Vehicles – TYPE E SERVICE – Every 100,000KM**

Type “B” plus:

1. Change fuel injector nozzle
2. Clean axle breathers
3. Replace timing belt