|  |  |  |  |
| --- | --- | --- | --- |
| MISIÓN |  | REGIÓN |  |
| FECHA |  | RECOPILADO POR  (NOMBRE, ORGANIZACIÓN) |  |
| CORREO ELECTRÓNICO |  | TELÉFONO |  |

# Evaluación logística

Puertos marítimos

| **Lista de control final para las actividades de evaluación de puertos marítimos** | | **Hecho** | **Comentarios** |
| --- | --- | --- | --- |
| 1 | Enumere y trace un mapa de los puertos marítimos primarios y secundarios y, si procede, los lugares de desembarco que podrían utilizarse hacia y desde la zona de emergencia |  |  |
| 2 | Establezca las necesidades de capacidad para el escenario de ayuda actual: tipo, volumen, peso de la carga a transportar de dónde a dónde |  |  |
| 3 | Si procede, consulte con el Ministerio de Transporte, Infraestructuras o Desarrollo Urbano para iniciar la reparación de los muelles dañados |  |  |

### Consejos útiles:

Póngase en contacto con los transitarios, la sede central y sus proveedores para obtener información.

Confirme que los contenedores estén certificados y en buen estado.

Compruebe los medios de carga y los contenedores en los camiones.

Evalúe el acceso de los medios de transporte a la zona portuaria.

Verifique las diferentes tasas portuarias, los periodos de detención y los periodos de tiempo libre en el puerto.

*Esta evaluación no pretende ser exhaustiva; asimismo, puede no ser totalmente pertinente; omita la(s) sección(es)/pregunta(s) que no sean aplicables en el contexto evaluado o modifíquelas según sea necesario.*

| **Evaluación del puerto marítimo** | | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Nombre del puerto:** | |  | | **Clasificación** | | Puerto principal  Puerto secundario   Embarcadero/desembarcadero | | |
| **Datos de contacto del coordinador del puerto marítimo:** | |  | | **Código del puerto / LOCODE:** | | |  | |
| **Ubicación del puerto marítimo:** | |  | | **Coordenadas GPS (DDD.dddddd):** | | |  | |
| **¿Está plenamente operativo el puerto marítimo?** | | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | | **Procedimientos de acceso a los muelles:** | | | | |
| **¿Está operativo el puerto marítimo por la noche?** | | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | |
| **En caso afirmativo, horario de funcionamiento:** |  | | |
| **¿Cuáles son los medios de comunicación existentes?** | Sala de radio  Teléfono móvil  Teléfono por satélite   Teléfono fijo  Otro: | | | | **¿Dispone la instalación de comunicación entre barco y tierra firma/télex en funcionamiento?** | | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | |

| **Evaluación del puerto marítimo** | | | | | | | | | | | | | | | | | | | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Estructuras de apoyo a las operaciones:** | | | | | | | | | | **¿Se requiere rehabilitación?** | | | | | **Si las estructuras necesitan rehabilitación, facilite detalles adicionales:** | | | | | | | | | | |
| **Amarres** | | | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | | | | | | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | | |  | | | | | | | | | | | | | |
| **Zonas de (des)carga** | | | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | | | | | | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | | |  | | | | | | | | | | | | | |
| **Zonas para almacenar carga** | | | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | | | | | | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | | |  | | | | | | | | | | | | | |
| **Torre de control de tráfico** | | | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | | | | | | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | | |  | | | | | | | | | | | | | |
| **Servicios disponibles:** | | | | | | | | | | **Datos de contacto de los servicios:** | | | | | | | | | | | | | | | |
| Aduanas | | | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | | | | | | |  | | | | | | | | | | | | | | | |
| Inmigración | | | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | | | | | | |  | | | | | | | | | | | | | | | |
| Instalaciones de almacenamiento de carga | | | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | | | | | | |  | | | | | | | | | | | | | | | |
| Seguridad portuaria | | | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | | | | | | |  | | | | | | | | | | | | | | | |
| Comisionista de fletes/transitario | | | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | | | | | | |  | | | | | | | | | | | | | | | |
| Estiba y desestiba | | | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | | | | | | |  | | | | | | | | | | | | | | | |
| **Describa la capacidad estimada de tráfico en el puerto por carretera:** | | | | | | | | | | | | |  | | | | | | | | | | | | |
| **Describa la capacidad estimada de tráfico en el puerto por carretera:** | | | | | | | | | | | | |  | | | | | | | | | | | | |
| **Otros comentarios sobre el rendimiento y la carga (por ejemplo, en contenedores o no contenedorizada)** | | | | | | | | | | | | |  | | | | | | | | | | | | |
| **Datos técnicos:** | | | **Operativo** | | | | | **Longitud (m)** | | | | **Profundidad en marea baja (m)** | | | | | **Comentarios** | | | | | | | | |
| Atraque 1 | | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | | | | | |  | | | |  | | | | |  | | | | | | | | |
| Atraque 2 | | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | | | | | |  | | | |  | | | | |  | | | | | | | | |
| Atraque 3 | | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | | | | | |  | | | |  | | | | |  | | | | | | | | |
| Atraque 4 | | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | | | | | |  | | | |  | | | | |  | | | | | | | | |
| Atraque 5 | | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | | | | | |  | | | |  | | | | |  | | | | | | | | |
| **Profundidad mínima, de la estación de practicaje al puesto de atraque** (marea baja, metros) | | | | | | | | |  | | | **Otros comentarios sobre el puerto marítimo (fluctuaciones de las mareas, efectos estacionales)** | | | | | | |  | | | | | | |
| **Marea media** (metros) | | | | | | | | |  | | |
| **Capacidad de manipulación** | | | | | | | | | | | | **¿Equipo opera­tivo?** | | | | **Número de unida­des operativas** | | | | **Comentarios** | | | | | |
| Carga/descarga manual | | | | | | | | | | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | | N.C. | | | | N.C. | | | |  | | | | | |
| Grúa de pórtico | | | | | | | | | | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | | | | |  | | | | Capacidad (t) |  | |  | | |
| Reachstacker, Toploader | | | | | | | | | | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | | | | |  | | | | Capacidad (t) | |  | |  | |
| Carretilla elevadora | | | | | | | | | | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | | | | |  | | | | Capacidad (t) |  | |  | | |
| Grúa portuaria fija (fija/sobre raíles) | | | | | | | | | | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | | | | |  | | | | Capacidad (t) |  | |  | | |
| Grúa portuaria móvil | | | | | | | | | | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | | | | |  | | | | Capacidad (t) | |  | |  | |
| Elevador de grano | | | | | | | | | | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | | | | |  | | | |  | | | | | |
| Equipo de tratamiento de materiales de almacén (carretilla de mano, transpaleta, etc.) | | | | | | | | | | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | | | | | N.C. | | | |  | | | | | |
| Cinta transportadora | | | | | | | | | | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | | | | |  | | | |  | | | | | |
| Equipos de ensacado | | | | | | | | | | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | | | | | N.C. | | | |  | | | | | |
| Tractor/camión de patio | | | | | | | | | | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | | | | |  | | | | Capacidad (t) | |  | |  | |
| Semirremolque | | | | | | | | | | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | | | | |  | | | | Capacidad (t) | |  | |  | |
| **Otros comentarios sobre capacidad de manipulación**: | | | |  | | | | | | | | | | | | | | | | | | | | | |
| **Tipo de almacenamiento** | | | | | | **Capacidades estimadas** | | | | | | | | **Comentarios** | | | | | | | | | | | |
| Depósito de contenedores | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | | | | | Número de TEU | | | | | |  | |  | | | | | | | | | | | |
| Conexiones con refrigeración | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | | | | | Número de conexiones | | | | | |  | |  | | | | | | | | | | | |
| Silos de almacenamiento | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | | | | | Espacio estimado (t) | | | | | |  | |  | | | | | | | | | | | |
| Almacén cubierto | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | | | | | Espacio estimado (m2) | | | | | |  | |  | | | | | | | | | | | |
| Aduanero | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | | | | | Espacio estimado (m2) | | | | | |  | |  | | | | | | | | | | | |
| Climatizado | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | | | | | Espacio estimado (m2) | | | | | |  | |  | | | | | | | | | | | |
| Almacenamiento en frío | | |  |  |  |  | | --- | --- | --- | --- | |  | Sí |  | No | | | | | Espacio estimado (m2) | | | | | |  | | Temperatura mínima (c) | | | |  | | Temperatura máxima (c) |  | | | |  |
| **Seguridad:** | | Valla  Guardias  Luz  Procedimientos de alerta  Camión de bomberos/equipo de respuesta  Comunicaciones | | | | | | | | | | | | | | | | | | | | | | | |
| **Otros comentarios*:*** | | | | |  | | | | | | | | | | | | | | | | | | |
| **Acceso por carretera al puerto:** | | | | | Imposible  Depende del tiempo  Necesita rehabilitación  Bueno | | | | | | | | | | | | | | | | | | | | |
| **Acceso ferroviario al puerto:** | | | | | Imposible  Depende del tiempo  Necesita rehabilitación  Bueno | | | | | | | | | | | | | | | | | | | | |
| **Describa las posibles limitaciones de acceso de vehículos:** | | | | |  | | | | | | | | | | | | | | | | | | | | |
| **Otros comentarios generales:** |  | | | | | | | | | | | | | | | | | | | | | | | | |