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| **Convoy Planning Template**

|  |  |
| --- | --- |
| **Team:** |  |
| **Convoy Leader Name:** |  |
| **Convoy Leader Contact:** |  |
| **Date of Convoy:** |  |
| **Proposed Route:** |  |
| **Estimated Time of Departure:** |  |
| **Estimated Time of Arrival:** |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Vehicle No.** | **Registration No.** | **Type (Truck, Landcruiser)** | **Driver Name** | **Call Sign/Contact No.** |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |
| 6 |  |  |  |  |
| 7 |  |  |  |  |
| 8 |  |  |  |  |

|  |
| --- |
| **Insert Map with route, proposed check in and way points, and alternative routes in different colours.** Please use a different page if a bigger map is required. |

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|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Vehicle No.** | **Passenger Name** | **Blood Type** | **Position (Team Leader, Driver, etc).** | **Individual Radio / Phone No.** |
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**Detailed Route Planning**

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| --- | --- | --- | --- |
| **ETD** (Estimated Time of Departure) | **From** (Location name with Grid Reference or GPS) | **To** (Waypoint Location name with Grid Reference or GPS. Please include notes on Fuel stops, Safe Havens, MEDEVAC option etc in here too) | **ETA** (Estimated Time of Arrival) |
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**Risk Analysis**

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| --- | --- |
| **Risk** | **Proposed Actions** |
| Vehicle Break Down / Tire Replacement |  |
| Road Blockage from Landslide |  |
| Road Traffic Accident |  |
| Improvised Explosive Device Attack |  |
| Land Mine Detonation |  |
| Ambush |  |
| Hostile Check Point |  |
| Standard Check Point (See Check Point SOP) |  |
| Medical Emergency Requiring MEDEVAC |  |
| Crowd Blocking Route |  |
| Animals Blocking Route |  |
| Other |  |